Enrolment process in the bilingual program

1. Kindergarten

Any parent/carer of a child reaching the age of 5, by the 30th of April of the Kindergarten year, is eligible to submit an application. The timeline of the enrolment process is available on the Education Directorate website : https://www.education.act.gov.au/public-school-life/enrolling-in-a-public-school

Applications will be assessed according to the following criteria:

- For the student:
  - level of school readiness
  - ability to speak and understand French
  - previous schooling in a French or bilingual program
- For the parents/carers:
  - commitment to the bilingual program
  - ability to support the student in French language/ degree of fluency in the French language.

All applications will be considered. The selection criteria are based on the school's experience supporting children in the bilingual program. The criteria are designed to assist the school in assessing applications, as the demand for places always exceeds the number of places available in Kindergarten.

Please provide the following documents with your application:

- Child's ID (passport, birth certificate)
- Proof of address
- Completed application form
- Previous school/progress reports of the child
- Supporting documents or evidence of parents' / guardians' fluency in French (certificates, diplomas)
- A letter (and one only, maximum 500 words) explaining the family's motivation for and commitment to bilingualism (e.g. How would you support your child).
- "School Readiness" form that must be returned by the preschool or childcare centre attended by the child to the email address indicated on the top of the form. Forms sent by the family will not be accepted.

An interview with the child and the parents/carers may be required to complete the enrolment process.

Families arriving in Canberra after Term 1, who wish to enrol their child in Kindergarten, must follow the process and criteria that apply to enrolment in Years 1 to 12.

2. Year 1 to Year 12

Parents/carers wishing to enrol their child in the bilingual program in Year 1 to 12 must contact the French Secretariat as soon as possible and provide the following documents:

- Copy of the last 3 school reports
- Copy of student ID

Students may be enrolled subject to available space in the required level, according to the following criteria:

1. Prior schooling in a French school or accredited program (AEFE), including provision of the last 3 school reports as evidence of this schooling.
2. For students from other school systems but with knowledge of the French language, the following rules apply :

- For enrolment in **Years 1-6 :**
  - there will be a French level test aimed at assessing the student's ability to follow the bilingual program. Only students who have a satisfactory result will be offered a place.
  - Students whose level of English, assessed by the English as an Additional Language or Dialect (EALD) teacher at Telopea Park School according to the ACT Education Directorate's criteria, is not sufficient to follow the Australian curriculum will need to attend an Introductory English Centre (IEC) in order to be able to join the bilingual program when their level is considered satisfactory.

- For enrolment in **Years 7-12** :
  - there will be two tests in French and mathematics to assess the student's ability to follow the bilingual program. Only students who have a satisfactory result will be offered a place in the bilingual program.
  - The student's level of English will be assessed by the Secondary EALD teacher, according to the ACT Education Directorate's criteria. The students will then be assigned a group according to their level of English.