**Homework Policy**

It is the student’s responsibility to:

- Read and have parents/carers sign Course/Unit outlines
- Complete all homework in all subjects
- Ensure all work is of high quality
- Complete and submit set assignments/tasks on time
- Complete class work missed when absent (sick or on an excursion)

**Cheating/Plagiarism**

Students must submit work that is based on their own ideas. All the ideas and work of others must be referenced and acknowledged in the bibliography.

The following are unacceptable practices at Telopea Park School and may result in a ‘Zero’ for an assignment/task that uses these practices.

- Plagiarism, is representing the ideas or work of another person as the student’s own
- Collusion, is allowing a student to copy the work of another student and submit it for assessment
- Duplication of work, is submitting the same assignment for assessment for different subjects
- Paraphrasing is rewriting another person’s work without acknowledging the source
- Any behaviour that gains an unfair advantage for a student