



# Teloepa Park School Board Meeting

## AGENDA and Minutes



<b>Date:</b>	17 Feb 2026	<b>Time:</b>	5.15 pm	<b>Chair:</b>	Paul De Fombelle	<b>Minutes:</b>	Emma
<b>Attending</b>	Paul De Fombelle (Parent Rep   Chair,), Francesco Colonna-Romano (French Gov Rep), Michelle Morthorpe (Principal), Mhairi Henderson (Teacher's Rep), Sarah Moncuquet (Teacher's Rep), Stephen Bouwhuis (Parent Rep), Stephanie Ane (Parent Rep), Emma Mahon			<b>Apologies:</b>	Scott Walker, Abigail York (Student Rep   Deputy Chair, Cymantha Cantrill (Deputy Principal/MYP Coordinator) Olivia Stossich (Australian Government Rep), Paloma Garcia-Baquero Moman (Student Rep), Florence Llopis (Provisseure)		

### Norms:

- Speak to each other with kindness and respect – Consideration to set out a board charter
- 1 speaker at a time – goes through the chair
- Names connected to agenda items – discuss for 5 minutes, around the table
- Timekeeper – will notify if we run to the time limit
- Start and finish times – 5.15 to 7pm (noting earlier start to allow for update from guest)
- Minutes – keep items short and without names, but include an action / outcome column
- Sharing of information – comes only
- Hands up and goes through the chair
- Agenda goes out 1 week in advance with relevant papers
  - o Suggestions for agenda items will be called from members
  - o Board chair and Principal will determine the agenda
  - o Input to the minutes
    - Email suggestions
    - Comes to the meeting for discussion
    - Voted and then approved with amendments
- Voting – can either all vote (hands up) or can call for any opposition – if not then it is taken as passed
- Act as a team – and focus on strategic priorities

Agenda and Minutes

**Acknowledgement of country**

Item and Description	Who	Time	Minutes	Action / Outcome
<p><b>1. Meeting opening</b></p> <p>1.1 Acknowledgement of country</p> <p>1.2 Apologies</p> <p>1.3 Disclosure of Interests</p> <p>1.4 Minutes of previous meeting (actions outstanding)</p>	<p>Chair</p>	<p>10 mins</p>	<p>None</p> <p>Update on 2026 board elections School Board nominations currently open, we have x1 Parent P&amp;C + x1 Student position available. Voting opens Monday 2 March for 1 week.</p> <p>Discussion around next year’s election as our two staff positions are vacant. Scope to appoint staff at different increments, e.g 1 year &amp; 2 years to ensure continuity.</p> <p>Stephen requested the following to be removed from previous minutes: <i>2. General business: Have completed consultation with school community</i></p>	
<p><b>2. General Business</b></p>			<p>Compliance report is now compulsory to share with School Boards in 2026. School Board responsibility is to ensure we are maintaining completion.</p>	

2.2 2025 Compliance report	Michelle	5 mins	Michelle will endeavour to locate 2025 report and share with the Board.
Update on continuing items: <ul style="list-style-type: none"> <li>Legal advice</li> </ul>	Michelle		Nothing further to add from previous meeting. Michelle is working with Directorate Legal team.
<ul style="list-style-type: none"> <li><b>Correspondence</b> <ul style="list-style-type: none"> <li>In</li> <li>Out</li> </ul> </li> </ul>		5 mins	
<b>Reports (5 minutes per report)</b>	Chair	25 mins	
4.1 SRC report	N/A		No SRC present
4.2 Principal's report	Michelle		
4.3 Provisseure's report	Florence		Provisseure not present
4.4 P&C report	Stephen		
4.5 Staff report	Mhairi & Sarah		
4.5 Finance report			
Meeting finalisation (Action Items)			
<ul style="list-style-type: none"> <li></li> </ul>			
Items carried over to next meeting			
<ul style="list-style-type: none"> <li></li> </ul>			
Meeting Dates:			

2026 Meeting dates:

17 February – Week 3 (2025)

17 March – Week 7 (2025)

28 April - Week 2 (2026)

2 June – Week 7

4 August – Week 3

1 September – Week 7

27 October – Week 3

24 November – Week 7