



Teloepa Park School Board Meeting

AGENDA and Minutes



Date:	6 th August 2024	Time:	5.15pm - 7.00pm	Deputy Chair:	Francesco Colonna-Romano	Minutes:	Stacey
Attending	<p>Jason Holmes (Principal), Florence Llopis (Provisseure), Francesco Colonna-Romano (French Gov Rep / Deputy Board Chair), Magali Rozborski (Teacher's Rep), Rosaline Rimes-Reich (Appointed Member); Olivia Stossich (Australian Government Rep), Lachlan Li (Student's Rep), Adam Ayad (Student's Rep), Stephen Bouwhuis (Parent's Rep), Mary Ryan (Finance/Secretariat)</p> <p>Melissa Reynolds Major Projects Canberra, Daniel Reardon Major Projects Canberra, Astrid Hilderbrand Education Directorate, Trent Neddrie Education Directorate, Chris Jacob Education Directorate, Ella Masters Hayball Architects</p>			Apologies:	<p>Paul De Fombelle (Board Chair) Parent Rep, Stacey Griffiths (Teacher's Rep),</p>		

Norms:

- Speak to each other with kindness and respect – Consideration to set out a board charter
- 1 speaker at a time – goes through the chair
- Names connected to agenda items – discuss for 5 minutes, around the table
- Timekeeper – will notify if we run to the time limit
- Start and finish times – 5.15 to 7pm
- Minutes – keep items short and without names, but include an action / outcome column
- Sharing of information – comes only
- Hands up and goes through the chair
- Agenda goes out 1 week in advance with relevant papers
 - o Suggestions for agenda items will be called from
 - o Board chair and Principal will determine the agenda
 - o Input to the minutes

- Email suggestions
 - Comes to the meeting for discussion
 - Voted and then approved with amendments
- Voting – can either all vote (hands up) or can call for any opposition – if not then it is taken as passed
- Act as a team – and focus on strategic priorities

Agenda and Minutes

Acknowledgement of country

I would like to acknowledge the Ngunnawal People as the Traditional Custodians of the ACT and region upon which we live and work; and recognise any other people or families with connection to the lands of the ACT and region. I pay respect to their Elders past, present and emerging and acknowledge any Aboriginal and Torres Strait Islander people present today.

Item and Description	Who	Time	Minutes	Action / Outcome
<p>1. Meeting opening</p> <p>1. Acknowledgement of country</p> <p>2. Apologies</p> <p>3. Disclosure of interests</p> <p>4. Minutes of previous meeting (actions outstanding)</p>	Chair	5 mins	<p>Welcome to our new Parent representative Joanna Shapley</p> <p>2 See above</p> <p>3. Nil</p> <p>4. Approved</p>	
<p>2. General business</p> <ul style="list-style-type: none"> • Building works update 	Staff from Education Directorate, Major Projects ACT and Hayball Architects update on the start	65 mins 30 mins	<p>Hayball Architects have been appointed as the contractor to do the Masterplan for the secondary school modernisation and expansion.</p> <p>Consultation with the school staff and students will be undertaken within the coming weeks. More information will be given as the project evolves, including timeline and scope of works.</p>	

<ul style="list-style-type: none"> • Pros and cons of publishing Board minutes • Guidance from the ED on board confidentiality <p>Work Plan – Focus on priority 1</p> <p>The three priorities are:</p> <ol style="list-style-type: none"> 1. Build better relationships between French and Australian streams. 	<p>of undertaking the Masterplan</p> <p>Jason</p>	<p>10 mins</p> <p>15 mins</p> <p>10 mins</p>	<p>Advice was sought about the school board minutes and whether these can be published or not. P&C representatives on the board have asked that these be available to the wider school community. It was agreed that the minutes will be uploaded to the school website.</p> <p>Advice provided that Code of Conduct forms, which outline the requirement for confidentiality, are signed by board members. Signing ins an agreement to keep information related to board business confidential. .A reminder was given that members are not necessary advocating for the group they are representing, they are advocating for the school.. The school board will determine what information can be shared and this information will be published in the minutes</p> <p>1. What are the outcomes we are trying to achieve?</p> <p>Better define our school identity – binational school – bring the best of the 2 systems.</p> <p>Reduce the separation between the two streams</p> <p>Increase the professional synergy between Australian and French teachers (collaboration)</p> <p>Considerations: What is the role of our parents/families in this?</p> <p>Is it about a cohesive identity that brings the two streams together?</p> <p>What are the specific elements that cause separation?</p> <p>There isn't a common charter that binds us (EFS/ES).</p>	<p>Minutes will be published on the website, a link to be included in the next Telopea Topics</p>
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<p>2. Improve communications through the development of a communications strategy for the school</p> <p>3. Improve perceptions (reality) of students, staff and parents/carers related to the management of student behaviours</p>			<p>Time students spend together (secondary EFS and ES) has been reduced – impacted negatively. Is this an issue or is it historical (people’s memories of being combined)</p> <p>Lack of information for our community about what being a binational school means and the benefits of it for community members</p> <p>Actions/Responsible Members</p> <p>Define a common charter for the school.</p> <p>Could we consider Contact Group realignment?</p> <p>Information sessions, events, publications</p> <p>Explain the structures of the school</p> <p>For future weeks</p>	
<p>Update on continuing items.</p> <ul style="list-style-type: none"> • Readers for Primary 		<p>5 mins</p>	<p>Orders for English readers has been done, the school is still waiting on French order to be done.</p>	

disruption to learning in the primary area in particular. Semester reports were distributed on time.

Our year 10 students finished their term with a week-long Australian Business Week challenge, and it was pleasing to see other year levels across the school continuing to engage in quality learning, albeit in a more relaxed way in the last week of term.

There are a few important Education Directorate initiatives and annual processes that are on our radar too. Of most significance are the annual teacher and school leader transfer rounds, the ongoing work to improve the psychosocial safety of schools as workplaces, implementation of the *Inclusive Education: A Disability Inclusion Strategy for ACT Public Schools First Action Plan 2024-2026* and the introduction of *Strong Foundations*, which will guide schools through the implementation of the eight recommendations from the report into literacy and numeracy education across ACT Public Schools. A new suite of system-wide literacy and numeracy initiatives will be developed, aiming to ensure all students at ACT public schools have access to consistent, high-quality literacy and numeracy education.

Staffing

We welcomed five new French teachers to our ranks at the start of the semester. It was great to have them arrive after the lengthy recruitment and lead in period, and it was absolutely terrific to have them welcomed by our P&C through Rim Bohle presenting introduction packs to them at a staff morning tea.

Career Development Discussions (CDD) were completed by the end of Term 2, and we will have eight classroom teachers and three executive teachers participating in the transfer round for 2025. This potential level of movement is less than previous years but will still provide us with some flexibility to adjust our staffing and possibly provide further management of our staffing profile (managing the percentage of teachers in each of the experience bands).

French Grant

A very big thank you to the French Government, as we received the grant payment during the recent stand down period.

Student Centred Improvement Visit

During week 10 of Term 2 we had the pleasure of a visit from our Executive Educational Leader (used to be DSI), two principals and an Education Directorate Instructional Mentor as part of the school improvement process. The focus from the Student Centred Improvement Framework was *Wellbeing; Belonging; Safe and Inclusive Environment*. In an effort to narrow the focus, we asked the panel to look for evidence of consistent application of PBL in the secondary area of the school.

4.3

- 100 % achievement for the Baccaalaureate (20 students) and the Brevet (50 students)
- The EFS cohort is continuing to grow up with 31 students in Y12 (année de Terminale) and 32 students in Y10 (année de 1ère)
- Arrival of our 5 french teachers : 3 in primary and 2 in secondary
- Many thanks to the P&C for their support in the AAFEBs badminton championship

4.4

The P&C is meeting on Wednesday 14 August, we have with all positions filled. Next scheduled meeting Wednesday 14 August.

4.5 Moved: M Rozborski

Sec: F Llopis

4.3. Proviseur's report

4.4. P&C report

4.5 Finance Report			Decision sought: Board to note the reports.	
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Meeting Finalisation (Action Items)

- Publish minutes on website
- Jason to draft questions around school identity
- Olivier BOASSON, Counsellor for Culture, Science and Education at the French Embassy will attend an upcoming board meeting
- Next meeting 11th September instead of 10th September

Items carried over to next meeting

Meeting Dates:

- 6 August
- 11 September
- 29 October
- 3 December

Board Chair: