

Dear parent and carers,

As promised, we are writing with additional information about the return of students to our school campus. First, a reminder about the dates for our phased return.

Commencing 25 October (Week 4)	<ul style="list-style-type: none"> • Kindergarten • Years 1 and 2 • Year 6 • Years 9 and 10 • Out of school hours care (OSHC)
Commencing 1 November (Week 5)	<ul style="list-style-type: none"> • Years 3, 4 and 5 • Years 7 and 8
<i>From weeks 1 to 4 of term, onsite supervision and care continues to be available for vulnerable children and young people whose parents are essential workers.</i>	

Drawing on national and local health advice we have developed a return to school plan which has three key priorities:

- the health and safety of staff and young people,
- the mental and emotional well-being of students and staff, and
- ensuring continuity of learning.

Below is an outline of [ACT Health Guidelines](#) that schools are required to implement to ensure effective COVID-19 measures are in place.

Use of Check in CBR app	All staff and visitors must check in using the 'Check in CBR' app. Parents and carers cannot enter school grounds except for an essential reason. Visitors must call to make an appointment, or in advance of attendance. All visitors must report to the front office.
Student illness	Staff and students who are unwell are not able to attend school. Students who present unwell will be required to go home.
Hygiene	Schools will maintain and promote appropriate hand hygiene and respiratory hygiene practices. Students will need to wash hands and use hand sanitisers throughout the day. Students will not be allowed to share food or drink.
Masks	Staff, visitors and students* in years 7-12 must wear a face mask on campus. Students in years 3-6 are encouraged to wear a mask if they are comfortable doing so. Students in Preschool to year 2 are not required to wear a mask. Masks may not be suitable for students with a disability or medical condition and schools will make allowances for those students not to wear masks. <i>* Students will be required to wear their personal masks. Masks will be available at school for those who require them. Disposable masks need to be changed every four hours.</i>

Physical Distancing	Physical distancing between children and young people is not always possible, particularly in single classrooms and school environments. It is however important for limiting the transmission of COVID 19. To promote physical distancing we may adjust learning programs, breaktimes, our timetable as well as pick up and drop off arrangements. More specific information about what this means for your child is included below.
Environmental cleaning	Our school cleaning program includes regular cleaning of high touch services, frequently used objects, and play equipment.
Ventilation	All schools have been assessed to increase fresh air circulation and this may involve changes to ventilation, modified HVAC system settings and maximising the use of outdoor learning spaces.
Managing suspected cases	We are prepared to respond to a positive COVID-19 case on campus, should the need arise. ACT Health will provide direction to the school and community, which may result in a full or partial school closure. A student who presents with symptoms of COVID-19 will be isolated with suitable supervision, and parents will be required to collect their child. Symptomatic students will be required to wear a mask.
Will schools have routine testing for COVID-19?	Anyone with COVID-19 symptoms should get tested immediately. ACT Health is not recommending routine COVID-19 testing of children, young people or staff using rapid antigen testing.
Wellbeing supports	Wellbeing and learning supports, such as school psychologist services or access to a Learning Support Assistant, will recommence with the return to school. For parents and carers of students with a medical vulnerability: if you wish the school to make reasonable adjustments for the safe return of your child, you must consult a GP and provide medical advice to that effect. Where adjustments can't be made, the school will support your child to learn from home.

To further support the ACT Health Guidelines our school is making the following adjustments. More detailed information, including maps can be found on the school website.

Drop off and pick up	<p>Maps can be found on our school website though the tab: Covid Information - Telopea Park School</p> <ul style="list-style-type: none"> • When students enter the school in the morning they will move to designated areas in the playground until lessons start. • All students arriving late will need to go to the main front office to sign in before going to class. • Collection of students from first aid will occur through the main front office. Please call the front office when you arrive and wait outside. • To support the health measures the school is implementing, early collection and late drop offs of students is discouraged.
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Hygiene routines	<ul style="list-style-type: none"> Teachers will remind students regularly about hand hygiene and signs relating to hand hygiene have been placed around the school. Hand sanitiser will be available in every classroom and each teacher will also have hand sanitiser and sanitising wipes. Hand sanitiser will also be situated at mask disposal areas around the school. 				
Teaching and learning	<ul style="list-style-type: none"> All extra curricula activities have been postponed for the moment. We will communicate via email when some of these may resume. A number of suitable outdoor learning spaces have been identified in different areas of the school. A booking roster has been organised for the outdoor learning spaces identified for teachers to book, including Music, Art and Physical Education. It is recognised that teachers are not able to provide remote online learning and face to face lessons concurrently. Arrangements to support students who are not able to return to on-campus learning can be found on the school website - Covid Information - Telopea Park School <table border="1"> <thead> <tr> <th>Primary</th> <th>Secondary</th> </tr> </thead> <tbody> <tr> <td> Students remain in their usual class groupings with specialist teachers moving to classes rather than students moving. Kindergarten to Year 2 classes will continue to focus on their bilingual learning Specialist Learning Areas Only Years 3 – 6 will study Physical Education, Music, Art, and Digital Technologies </td> <td> Students remain in usual class groupings when attending classes. Years 9/10 will be considered as a cohort and their elective and Physical Education classes will continue to be combined. Year groups to remain in designated areas prior to morning Contact Group </td> </tr> </tbody> </table>	Primary	Secondary	Students remain in their usual class groupings with specialist teachers moving to classes rather than students moving. Kindergarten to Year 2 classes will continue to focus on their bilingual learning Specialist Learning Areas Only Years 3 – 6 will study Physical Education, Music, Art, and Digital Technologies	Students remain in usual class groupings when attending classes. Years 9/10 will be considered as a cohort and their elective and Physical Education classes will continue to be combined. Year groups to remain in designated areas prior to morning Contact Group
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Break times	<ul style="list-style-type: none"> To minimise contact between year groups, designated areas have been identified for specific year groups. In the event of inclement weather, cohorts will be allocated to different areas of the school buildings that allow for social distancing. <table border="1"> <thead> <tr> <th>Primary</th> <th>Secondary</th> </tr> </thead> <tbody> <tr> <td> Recess 10:40 – 11:00 Lunch 12:30 – 1:40 Routes to minimise contact between cohorts when exiting and entering buildings for breaks have been devised. </td> <td> Recess 11:00 – 11:30 Mon/Wed/Fri Recess 11.26-11.56 Tues/Thur Lunch Mon 1:20 – 2:20 Tues 1:10 – 2:00 Wed 1:25 – 2:20 Thurs 1:00 – 2:00 Fri 1:25 – 2:20 </td> </tr> </tbody> </table>	Primary	Secondary	Recess 10:40 – 11:00 Lunch 12:30 – 1:40 Routes to minimise contact between cohorts when exiting and entering buildings for breaks have been devised.	Recess 11:00 – 11:30 Mon/Wed/Fri Recess 11.26-11.56 Tues/Thur Lunch Mon 1:20 – 2:20 Tues 1:10 – 2:00 Wed 1:25 – 2:20 Thurs 1:00 – 2:00 Fri 1:25 – 2:20
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	<p>Designated areas identified for specific year groups.</p> <p>Kindy - own space Kindy playground</p> <p>Year 1 - Year 1 play equipment, quad & sand pit</p> <p>Year 2 - Roster for equipment and quad</p> <p>Year 3 - roster for equipment, low ropes and first half of the oval</p> <p>Year 4 - roster for equipment, low ropes and first half of the oval</p> <p>Year 5 - soccer pitch and back half of the oval</p> <p>Year 6 - soccer pitch and back half oval</p>	<p>Designated areas identified for specific year groups.</p> <p>Year 7 – Main Quad and Montgomery Oval (supervised)</p> <p>Year 8 – Designated oval location</p> <p>Year 9 – Designated oval location</p> <p>Year 10 – Designated oval location</p> <p>Cohort based rotation for access to specific areas (e.g., basketball courts, synthetic turf) will be informed by student input.</p>
Before and After School Care	<p>Drop Off</p> <ul style="list-style-type: none"> • Kindergarten will be collected from classes by an OOSHC staff member at 3:10pm • Years 1 and 2 will be delivered to OOSHC at 3:10pm • Years 3 - 6 will be delivered to OOSHC at 3:15pm <p>Pick Up</p> <ul style="list-style-type: none"> • Fine weather - an OOSHC staff member will monitor Gate 2 in the afternoon. Children will be brought to the gate by OOSHC staff for collection. • Wet weather, parents will collect children from the Francophonie Hall door. 	
School canteens	<p>Primary</p> <p>School canteen is closed due to no canteen operator. Food delivery is not allowed.</p>	<p>Secondary</p> <p>School canteen is closed due to no canteen operator Students will be able to access microwaves and hot water urns (supervised). Students will need to use hand sanitizer before using appliances. Food delivery is not allowed.</p>

We will continue to review and adjust these measures based on the most up to date advice from ACT Health.

Remember, all adults and children aged 12 years and above are eligible for vaccination. If your child is eligible but not yet vaccinated, we encourage you to book them in by calling the COVID-19 vaccination line on 5124 7700 daily between 7am-7pm. Bookings can also be made with some [GP clinics and pharmacies](#).

We understand that there has been considerable change and uncertainty for our students during the pandemic, and as we transition back to school. I'd remind you that you and your child can book an appointment with our Telehealth Support Service on 02 6205 1559 between 9.00am and 4.30pm weekdays. With the return to school, your child will also be able to organise online or phone sessions with the school psychologist on the days the school psychologist is available.

For more information about the return to schools, we recommend visiting [the Education Directorate's website](#).

You can keep up to date with the latest health information, advice and resources on the [ACT's COVID-19 website](#).

We would also like to take this opportunity to thank you for your support and understanding as we return to face-to-face schooling.

We look forward to seeing all our students back at school.

Regards,

Jason Holmes
Principal

David Binan
Proviseur

