



Teloopa Park School Board Meeting

AGENDA and Minutes



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| Date: | 12 th November 2024 | Time: | 5.15pm - 6.30pm | Chair: | Francesco Colonna-Romano | Minutes: | Mary |
| Attending | Michelle Morthorpe (Principal), Florence Llopis (Proviseure), Parent Rep, Francesco Colonna-Romano (French Gov Rep / Deputy Board Chair), Magali Rozborski (Teacher's Rep), Stacey Griffiths (Teacher's Rep), Olivia Stossich (Australian Government Rep), Lachlan Li (Student's Rep), Adam Ayad (Student's Rep), Stephen Bouwhuis (Parent's Rep), Joanna Shapley (Parent's Rep), Mary Ryan (Finance/Secretariat) | | | Apologies: | Paul De Fombelle (Board Chair) Rosaline Rimes-Reich (Appointed Member) | | |

Norms:

- Speak to each other with kindness and respect – Consideration to set out a board charter
- 1 speaker at a time – goes through the chair
- Names connected to agenda items – discuss for 5 minutes, around the table
- Timekeeper – will notify if we run to the time limit
- Start and finish times – 5.15 to 7pm
- Minutes – keep items short and without names, but include an action / outcome column
- Sharing of information – comes only
- Hands up and goes through the chair
- Agenda goes out 1 week in advance with relevant papers
 - o Suggestions for agenda items will be called from
 - o Board chair and Principal will determine the agenda
 - o Input to the minutes
 - Email suggestions
 - Comes to the meeting for discussion
 - Voted and then approved with amendments

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| <p>2. General business</p> <ul style="list-style-type: none"> Building works update | <p>Stephen</p> | <p>30 mins</p> <p>10 mins</p> | <p>Consultation on the Secondary School Modernisation Project continues. In particular, the Education Directorate and Major Projects Canberra were present at the recent school fete to seek further feedback.</p> <p>Stephen noted that now is a good time for the school to put any views/ideas, as the general shape of the project is under discussion and at this stage preferences can be more easily accomodated.</p> <p>Stephen mentioned that the architects have been considering traffic issues around the school as part of their work.</p> <p>Stephen noted ongoing issues about road safety around the school and that messages had recently gone to both students and to parents encouraging safer traffic behaviour.</p> <p>Particular concerns were noted about the existing crosswalk connecting Telopea Park School and Telopea Park nearest Manuka pool, where a number of accidents have taken place resulting in students at the school being injured.</p> | |
| <ul style="list-style-type: none"> Student welfare | <p>Stacey/Stephen</p> | <p>20 mins</p> | <p>The board followed up its previous discussion on behaviour management, namely:</p> <ul style="list-style-type: none"> What is the process when behaviour was being reported to teachers during lunch and recess and whether that was being communicated back to the teachers responsible for teaching those students so that they would be aware if there was a pattern of negative behaviour (like bullying). The teacher representatives noted that teachers put these incidents on Sentral, if very minor they will be sorted by the duty teacher. | |

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| | | | <p>Managing this is a big part of PBL, so far PBL is having a positive impact on student behaviour. There will be a visit from the Student Centre Improvement team (SCIV) for primary. Moving forward Michelle will work with the P&C to ask parents if they want to have forums to support families and provide information on how the school deals with concerning behaviours. Stacey will share the draft Telopea Park school parent handbook with the board for feedback.</p> <ul style="list-style-type: none">• Questions were asked by a parent representative as to whether there were sufficient repercussions for anti-social behaviour such as drinking, vaping or smoking. During the discussion it was noted that the school has a student handbook for both primary and secondary which are aligned to help students to understand their behaviour expectations and consequences. We have a good relationship with our Police Liaison Officer who regular communicate with our SLC of Student Services. They have supported the school with many programs that are available to support our students who may have challenging behaviours.• A parent representative asked whether a lax enforcement policy on smaller things (eg uniforms) might lead students to think there will be no repercussions for other negative behaviour and hence lead to more significant negative behaviour. Michelle has suggested that we work with the P&C to get our parents input and we may need to update our uniform policy. <p>The students were keen to not have a fully enforced uniform, –Michelle will work with P&C and students for input on the current policy to see if any changes needed to be made.</p> | |
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- The Board offered its heartfelt thanks to Mary for all her hard work done over the years at the school. It was noted that she been so critical to the good running of the school and will be very difficult to replace. The Board wished her the very best in your future retirement.
- The Board noted that there is still a need to discuss two of its three themed items for this year and that it was expected that these items will be carried over to at the first meeting in 2025 the focus will be on both “communication” and “connecting French and Australian streams”. Communication is certainly a short-term priority. On this occasion, it would be interesting to get a presentation of the school approach/policy of communication, and what has been done until now.

Items carried over to next meeting

Work Plan –

Behaviour Management

The three priorities are:

- *Build better relationships between French and Australian streams.*
- *Improve communications.*
- *Behaviour point (note: may not be perception)*

Meeting Dates:

2025 Meeting dates:

18 February 2025

25 March 2025

13 May 2025

17 June 2025

5 August 2025

9 September 2025

28 October 2025

2 December 2025

Board Chair: